



April ARPS Board Meeting Minutes

Aspen Ridge Preparatory School

Apr 24, 2024 at 4:30 PM MDT

@ 705 Austin Avenue, Erie 80516 (Conference Room)

Attendance

Present:

Members: Krista Burnell, Randy Drennen, Rachel Miller, Eric Rinard, Charla Salmeron, Miguel Zuniga

Absent:

Members: Liz Locricchio

Guests: Maggie Regalia, Kayla Reynolds

I. Call to Order

A. Roll Call

Liz Locricchio absent - excused

B. Review and approve today's meeting agenda and consent items

Motion:

Motion to amend the approved agenda to add an Executive Session (V) for the purpose of discussing personnel.

Motion moved by Miguel Zuniga and motion seconded by Eric Rinard. Carries in favor (4-0)

C. Review and approve past meeting minutes

Motion:

Motion to approve past meeting minutes from February 2024.

Motion moved by Eric Rinard and motion seconded by Miguel Zuniga. Carries in favor (4-0)

D. Owl of the Month Board Recognition (Presenters: Randy Drennen)

Congratulations to:

March: Clare Page and Maria Reseigh

April: Britt Gomer and Sara Britt Grein

E. Public Comments

NA

II. Reports

A. Board of Director Reports

1. Randy Drennen

The Gala was outstanding! The organization was fantastic by staff and volunteers and everything was top notch!

Hats off to all of the Aspen Ridge track athletes. It was great to see the students out competing and the ARPS kids had the best uniforms!

2. Eric Rinard

I really enjoyed the Variety Show last night!

3. Miguel Zuniga

Nothing to report at this time.

4. Krista Burnell

The Variety Show was a good and fun event.

B. School Leadership

1. Mrs. Salmeron, Head of School

- Spring Gala 2024
 - Driveline/ Land Updates
 - Legacy Tree
 - Contract Agreement with SVVSD
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- A Legacy Tree is being delivered and was created by students at the SVVSD CETC Manufacturing program (in collaboration with ARPS).
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 - District contract agreement that comes every three years is being reviewed by legal counsel and other charters and will be presented to the Board for approval in May (to be submitted to the SVVSD board in June).
 - Spring Gala: Celine is amazing and did a wonderful job planning and coordinating the Gala.

- Highest attendance ever...260 attendees (up from 200 last year)
- Highest number of sponsor donations....\$24,050 (up from \$16,250 last year)
- Highest revenue ever from local businesses.
- Highest revenue in stations (wine pull, secret sips, liquor pull)
- Live and Silent auctions came in a little lower than last year.
- Fund a Need was a little lower than last year.
- Expenses were higher but were as expected.
- Feedback is already being discussed and reviewed to improve next year, including (but not limited to) opening up the auction items a week prior to the event so attendees have extra time to review and save).
- Driveline/Land Updates
 - Rocky Mountain Engineering has completed the surveying of the land; confirmed with the District that nothing needs to be reported or run through them; currently working with the Town of Erie regarding drainage requirements; Soil reports were conducted and no special covering is required. We will have to pull permits from the State and concept designs will come next.
- Potential Building Acquisition
 - The process is moving slower than expected. A meeting has been scheduled with TES and Choice Advisors (financial advisors) to discuss the Proforma that was conducted in the fall (a 5 year budgeting plan to see if purchasing a building for expansion is viable) and to determine next steps.

2. Mrs. Miller, Principal

- Updates on Staffing
- End of Year Dates and Happenings
- Staffing is looking great for the 24-25 school year. Currently, all but one position is filled for the upcoming year. The applicant pool has been very positive this year, with quality and viable applicants applying.

- 25 families showed up for Middle School Night recently and had a purposeful and fun evening, learning more about our middle school electives and a general overview of the program.
- The last track meet of the season is Thursday, April 25th. It has been another successful season and a comment was made that the Aspen Ridge track uniforms are by far the nicest looking around.
- NJHS recently inducted 41 new members (amazing)!
- The SVVSD Teacher of the Year Banquet took place on Saturday, April 20. Aspen Ridge had over 16 nominations submitted. Finalists included Mrs. Joelle Vallort, Mrs. Perri Polosek, and Ms. Shannon Murphy (who won the 23-24 Teacher of the Year title).

III. Consent Items--NA

IV. Discussion Items

A. Strategic Goal #1: Financial Stability

1. Review budget to actuals for March (Presenters: Maggie Regalia)

 [Monthly Financial Results - Aspen Ridge School, Inc. \(Mar 2024\).pdf](#)

Motion:

Motion to approve March financials as audited by the ARPS Finance Committee

Motion moved by Miguel Zuniga and motion seconded by Krista Burnell. Carries in favor (4-0)

2. First Read, 24-25 Budget (Presenters: Maggie Regalia, Charla Salmeron)

First read on the proposed 2024-2025 budget, to be approved at the May board meeting.

 [FY25 ARPS Budget Draft 04.2024 \(1\).pdf](#)

By statute, tax payers and community members have the right to inspect the proposed upcoming school budget. The May parent newsletter will post this statute and a copy of the proposed budget will be held in the front office for anyone who is interested in reviewing it. Any questions or concerns regarding the budget should be directed to either Mrs. Salmeron (csalmeron@arprep.org) or Mr. Zuniga (mzuniga@arprep.org)

prior to Sunday, May 19th. The draft budget will go to final review and adoption at the May 22nd Board Meeting.

3. Purchase Approval Over \$10,000

a. Chromebooks (Presenters: Rachel Miller, Kayla Reynolds)

Additional Chromebooks are being purchased to create a Kindergarten Chrome-cart and to add additional devices to the growing middle school

 [Estimate4715753 \(1\).pdf](#)

Discussion of transitioning to iPads at the middle school level was brought up to help support students who are moving to a SVVSD high school.

Motion:

Motion to approve the purchase of Chromebooks

Motion moved by Eric Rinard and motion seconded by Miguel Zuniga. Carries in favor 4-0

Motion:

Motion to move into Executive Session Pursuant to C.R. S. 24-6-402(4)(f)(I) for personnel matters.

Motion moved by Randy Drennen and motion seconded by Miguel Zuniga. Carries in favor 4-0

V. Board Meeting Adjournment

Board meeting was adjourned at 6:35pm.

Motion:

Motion to adjourn the board meeting was made at 6:35pm.

Motion moved by Krista Burnell and motion seconded by Miguel Zuniga. Carries in favor (4-0)